Appropriation Resolution Report

The Appropriation Resolution Report allows the user to generate a report of the district's temporary resolution prior to fiscal year closing or as a final resolution, which is submitted after the County Auditor's office has given final approval for the district's spending plan.

The temporary resolution includes information from the Next Year's Proposed amounts. The permanent resolution uses data from the current fiscal year amounts. The user has the ability to select the fiscal year, amounts to use, and include/exclude accounts with zero balances.

- The **amounts to use** option allows you to select data from
  - Beginning Balances Only
  - Next Year Proposed
  - FTD Appropriation, Carryover, and Totals
  - FTD Appropriation, minus Carryover Encumbrances
- By default, the report will exclude accounts with zero balances but you can checkmark the **Include Accounts with Zero Balances** to include them.
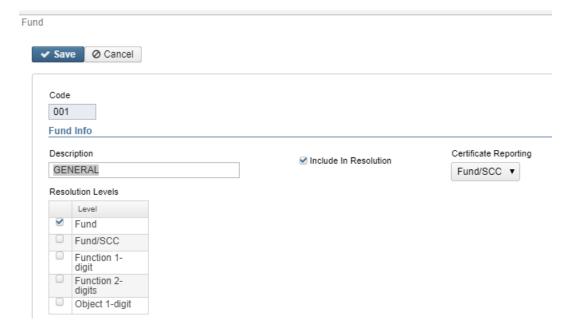- Click on to generate a PDF version of the report.

Fund Levels for Reporting

The report subtotals are based on reporting levels that can be specified on the associated Fund.

1. Under Core/Accounts, click on the the tab to display the Fund grid.

2. Click on to edit an existing Fund.
3. Select the Resolution (reporting) Levels for the fund and the Appropriation Resolution report will be generated based on the Resolution level selected.
4. If the fund is not to be included on the Appropriation Resolution report, remove the checkmark from the 'Include in Resolution' box.
5. Click on to save changes.

Fund

✔ Save   **⊘ Cancel**

Code

001

Fund Info

Description

GENERAL

☑ Include In Resolution

Certificate Reporting

Fund/SCC ▾

Resolution Levels

	Level
☑	Fund
☐	Fund/SCC
☐	Function 1-digit
☐	Function 2-digits
☐	Object 1-digit

More Information

The appropriation resolution narrative from Classic's AMDCERT program, which included the the date/time/location and the listing of Board members adopting the Resolution, is not available on the Redesign. A separate document (i.e. Word document) will need to be created.