

# Certification/Appropriation Reports

*Draft*

This page is a draft and may contain incomplete or inaccurate information

The Certification/Appropriation Reports allows the user to generate an Amended Certificate of Estimated Resources summary or detail report. The "Amended Official Certificate of Estimated Resources" report is to be submitted to the county auditor.

The report has the ability to properly report principal amounts for permanent funds. Reporting requirements state that only interest earnings are supposed to be considered available for expenditure when certifying year-end balances of a permanent fund to the county auditor. The user has the ability to select the fiscal year as well. The report subtotals based on reporting levels specified on the associated Fund type.

## Certification/Appropriation Reports

Select Report

Amended Certificate of Estimated Resources Summary Report ▼

Select Fiscal Year

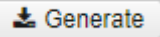
2017 ▼

Principal Amounts for Permanent Funds

Fund	SCC	Amount
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Generate

- Use the + to add principal amounts for permanent funds. You will be prompted to enter the permanent Fund/SCC and Principal amount. The SCC will default to '0000' if an SCC isn't entered.
- Click on  to generate a PDF version of the report.



## Fund Levels for Reporting

The report subtotals are based on reporting levels that can be specified on the associated Fund.

1. Under Core/Accounts, click on the the  tab to display the Fund grid.

Funds

	Code	Description	Include In Resolution	Certificate Reporting
	001	GENERAL	true	Fund/SCC
	002	BOND RETIREMENT	true	Fund/SCC

2. Click on  to edit an existing Fund.
3. Select the 'Certification Reporting' level for the fund and the Amended Certificate report will be based on that fund level. You can choose from 'Fund' or 'Fund/SCC'.
4. Click on  to save changes.

Code

001

**Fund Info**

Description

GENERAL

Include In Resolution

Certificate Reporting

Fund/SCC ▾

Resolution Levels

	Level
<input checked="" type="checkbox"/>	Fund
<input checked="" type="checkbox"/>	Function 1-digit
<input type="checkbox"/>	Fund/SCC
<input type="checkbox"/>	Function 2-digits
<input type="checkbox"/>	Object 1-digit