

Reports

The Report module allows the user to generate a report from either a listing of template reports or create a custom report using the "detail" option.

Reports Crosswalk to Classic:

USPS-R Reports Option		USPS Classic Programs	Definition
Reports			
Report Manager		New Feature	Predefined SSDT template report definitions as well as user-created reports are displayed here; can Import and Create reports
Import Report		Safari Report/Shared Reports	Import Reports from an outside source
Create Reports			Allows the user to create alternate versions of forms like Direct Deposit Notices or Payroll Checks, they can add their own "Form" and then the dropdown will show these
Custom Report Creator		Safari and New Feature	Allows for dynamic reporting of all data objects in USPS-R
ACH Submission			
ACH Submission		PAYDIR	It creates an ACH file which is uploaded to the bank for payroll
HSA Submission		PAYDED	It creates an HSA file which is uploaded to the bank for HSA Payroll Items (HSA deductions)
Afford Report		AFFORD	Will assist in determining if an employee will exceed 30 hours per week or 130 hours per month and therefore, be classified as full-time under the Affordable Care Act (ACA).
Employee Earnings Register		ERNREG	Can be ran for one and all Employees or Pay Groups receiving a pay check.
Employee Master		EMPMST	Report that reflects the Core program data element fields.
Job Calendar Report		CALRPT	Produces a report showing job calendars which have been created.
New Contract Report		NEWCNT/REPORT	Generate a report outlining purged contract information
ODJFS New Hire Report		NEWHIRE	To assist in the reporting of new employees to the Ohio Department of Job and Family Services
ODJFS Report		ODJFSRPT	Generates a report of quarter-to-date figures for employees and provides information necessary to complete the IRS Form 941 Quarterly statement. Creates submission file to submit to ODJFS.
Pay Amount Summary Report		PAYSUM	Produces a report that summarizes the pay type, number of units, and the pay amount by job for each active employee in the pay period
Perfect Attendance Report		ABSRPT/ABS104	Staff Absence No Activity Report
Quarter Report		QTRRPT	Generates a report of quarter-to-date figures for employees and provides information necessary to complete the IRS Form 941 Quarterly statement.

SERS New Hire Report		RETIRE/SERSHIRE	Create a projection report or a new employee enrollment file to upload to the eSERS website.
SERS Per Pay Report		RETIRE/SERSREG	Creates a projection report to verify State Employees Retirement System (SERS) and will create a tape file used for submission of data to SERS (per pay).
STRS Advance		STRSAD	Allows you to create reports and create a tape file of the STRS annual report information
STRS Monthly Report		RETIRE/STRSMONTH	Creates a report for STRS balancing purposes
STRS New Hire Report		RETIRE/STRSHIRE	Creates a projection report as well as an option to create a STRS New Hire submission file and submit it to STRS.
STRS Report		RETIRE/STRSREG	Creates a projection report to verify State Employees Retirement System (STRS) as well as an option to create a STRS submission file and submit it to STRS.
W2 Report and Submission		W2PROC	Program creates reports, form files, data files, and tape files used for reporting W2 wage information at calendar year end